



THE CEDARS WEDDINGS

68 Heysen Rd, Hahndorf SA 5245

83887277 / 0414645201

www.hansheysen.com.au



CONGRATULATIONS

Thank you for enquiring about holding your wedding at The Cedars, the estate of Sir Hans Heysen and his family. This stunning property is the perfect place to start your life together.

Please take your time to read through the information on our venue hire and call us on 08 8388 7277 if you have any questions.

WEDDING CEREMONIES

*Hire Fee for your Garden
Ceremony:*

\$1500 incl. GST

The Hire Fee includes:

Use of the Garden for up to 2 hours

Signing Table & 2 formal chairs

20 White Chairs (additional white bistro chairs available to hire at \$5.00 per chair if required)

Power cable if required

Onsite carparking

1/2 hour Rehearsal prior to Wedding Day
(day & time must be pre-arranged with
The Cedars)

Additional time can be booked at \$160/hr
incl. GST subject to availability

**THE CEDARS GARDEN & GROUNDS
EVENT VENUE HIRE**

**TERMS & CONDITIONS - PLEASE COMPLETE AND RETURN TO CONTACTUS@HANSHEYSEN.ORG.AU TO SECURE
YOUR BOOKING**

Date of Ceremony &/or Function: _____

Area/s Booked:

The Willow Tree ☐

The Top Terrace ☐

The Stoep ☐

Ceremony Commencement Time: _____

Booking Time : *Start:* _____ *Finish:* _____

(Ceremony Only – min 2 hour time period,)

Bride's Name : _____

Telephone: _____

Groom's Name: _____

Telephone: _____

Estimated number of guests: _____

How did you hear about weddings at The Cedars? _____

I acknowledge that I have read and understood the above terms and conditions and agree to abide by them.

Clients Name _____

Address _____

Telephone: (H): _____ *(W or M):* _____

Email: _____

Date: _____ *Signed:* _____

*☐ Please tick this box to receive emails about
upcoming events at The Cedars*

The Cedars

is administered by The Hans Heysen Foundation Ltd. It is the responsibility of the client to ensure that the following terms and conditions are adhered to before, during and after each function.

1. General

- a. The Cedars is open to the public Tuesday to Sunday and public holidays 10am – 4:30pm
- b. The duration time of functions must be strictly adhered to
- c. The client is responsible for controlling the behavior of their guests
- d. The interior and exterior of The Cedars house and studios and the garden landscaping is subject to change without notice

2. Hire fees

The Cedars reserves the right to increase hire fees without prior notice. Fully paid clients will be protected at their booked rate

3. Tentative bookings

Tentative bookings will be held for 14 days. Payment of the Venue

Hire Fee is required to confirm your booking. Tentative bookings not confirmed and paid after 14 days will be cancelled and the date released to other persons on the waiting list.

4. Confirmation of bookings

A signed copy of The Cedars Venue Hire Terms and Conditions along with full payment of the Venue Hire fee is required to confirm your booking. Please email your signed copy to contactus@hansheysen.org.au

5. Payment

Payment can be made via bank transfer to the below account:

Account name: Hans Heysen Foundation Ltd

Bank: ANZ

BSB: 015250

Account number: 224494038

6. Cancellations must be in writing

- a. Cancellation of a booking received up to 90 days prior to the nominated function date: 50% of the venue hire fee paid will be refunded
- b. There is a \$50.00 administration fee for cancellations
- c. No refund will be made for a cancellation of a booking made within 90 days of the nominated function date

7. Garden Ceremony

Bookings are for a 2 hour minimum and inclusive of set up time and guest arrival. We suggest that you start your ceremony half an hour after commencement of your booking time.

The furniture will be placed in the area you have booked. Please be aware you may need to make adjustments to the arrangement. In the event of continuous inclement weather on the day of the ceremony the supervising Cedars representative will make the decision before the ceremony, whether it is possible to bring the wedding ceremony into the house, giving due consideration to other visitors to The Cedars. Should your garden wedding be brought in to the house due to inclement weather it will be for a maximum of 20 people and the wedding party and guests must leave the house immediately following the ceremony so that visitors to the house are not inconvenienced. Food and drinks are not permitted in the house.

8. Hire equipment / Chairs for the ceremony

Please advise The Cedars of any equipment being brought in for receptions. Arrangements will need to be made with The Cedars for deliveries of flowers etc. It is the responsibility of the client or hire company to set up and pack up chairs or any other equipment brought into the site at the completion of the booking. Furniture supplied by The Cedars may be left in situ.

9. Wedding rehearsal / site visit

One half-hour wedding rehearsal and/or site visit is included in your hire fee and can be made by arrangement with The Cedars staff. Additional time will be charged at \$160/hour.

Times for rehearsal bookings are available during The Cedars public hours – depending on the use of the garden site at the time of the intended booking. There are no rehearsals permitted inside the house.

10. Care of the house, garden and grounds

Smoking is prohibited at The Cedars.

Breakages and damage will be charged accordingly.

Any open flame (including candles) is prohibited at The Cedars.

Paper confetti and rice are not permitted – only rose petals or bubbles may be used in the garden. Empty bubble containers must be collected.

11. Parking of vehicles

Wedding and function guests should enter via the main gate at 68 Heysen Road, Hahndorf and park in the main carpark.